

How to Maximize Employee Safety Amid the COVID-19 Pandemic

Protect your employees with the latest guidelines, recommendations, and safeguards.

Understand what you are legally responsible for in New York State.

Organize a response plan to a COVID-19 infection.

Incorporate protection into your daily routines using continuous improvement tools.

Disclaimer

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Lori Maurer

BIO

Lori has over 27 years of experience in the Oil and Gas Industry with experience in Health, Safety & Training. She has held positions as a Senior Training Specialist, Training Coordinator, and Safety & Training Coordinator. She is an authorized OSHA Outreach Trainer for General Industry 10/30 Hour, is a Certified Safety and Health Official, a Safety and Health Specialist, is certified in Public Sector Safety & Health Fundamentals for General Industry and has a certification in HR Management. Lori graduated with her Bachelor's Degree in Elementary Education from Kutztown University. Lori joined Upstate Safety Services in 2017 as a Safety and Documentation Manager.

COMPANY INFO

Upstate Safety Services provides businesses with innovative ways to improve their safety culture by offering world-class technical documentation services, workplace safety training, and comprehensive electrical safety services, enabling businesses to save time, money, and lives.



Tom Enderby

BIO

Tom has over 30 years experience in the manufacturing sector and has worked in a variety of engineering, managerial and leadership functions. Tom has helped companies achieve millions in savings through the application of Lean and Six Sigma principals. Tom has worked in the automotive, aerospace and food industries and is a certified Lean Six Sigma Black Belt. Tom has a B.S. in Industrial Engineering from Rochester Institute of Technology and a M.S. in Manufacturing Systems Engineering from Walden University. Tom joined AM&T in 2019 as a Principal Consultant, Lean Six Sigma Black Belt.

COMPANY INFO

AM&T is a leader in assisting local manufacturers in overcoming the challenges of today's competitive economy. Our highly-skilled team of experts has many years of industry experience combined with extensive consulting, training, and coaching experience. We are Business Advisors who have built a reputation for understanding and meeting manufacturers needs with expert solutions.



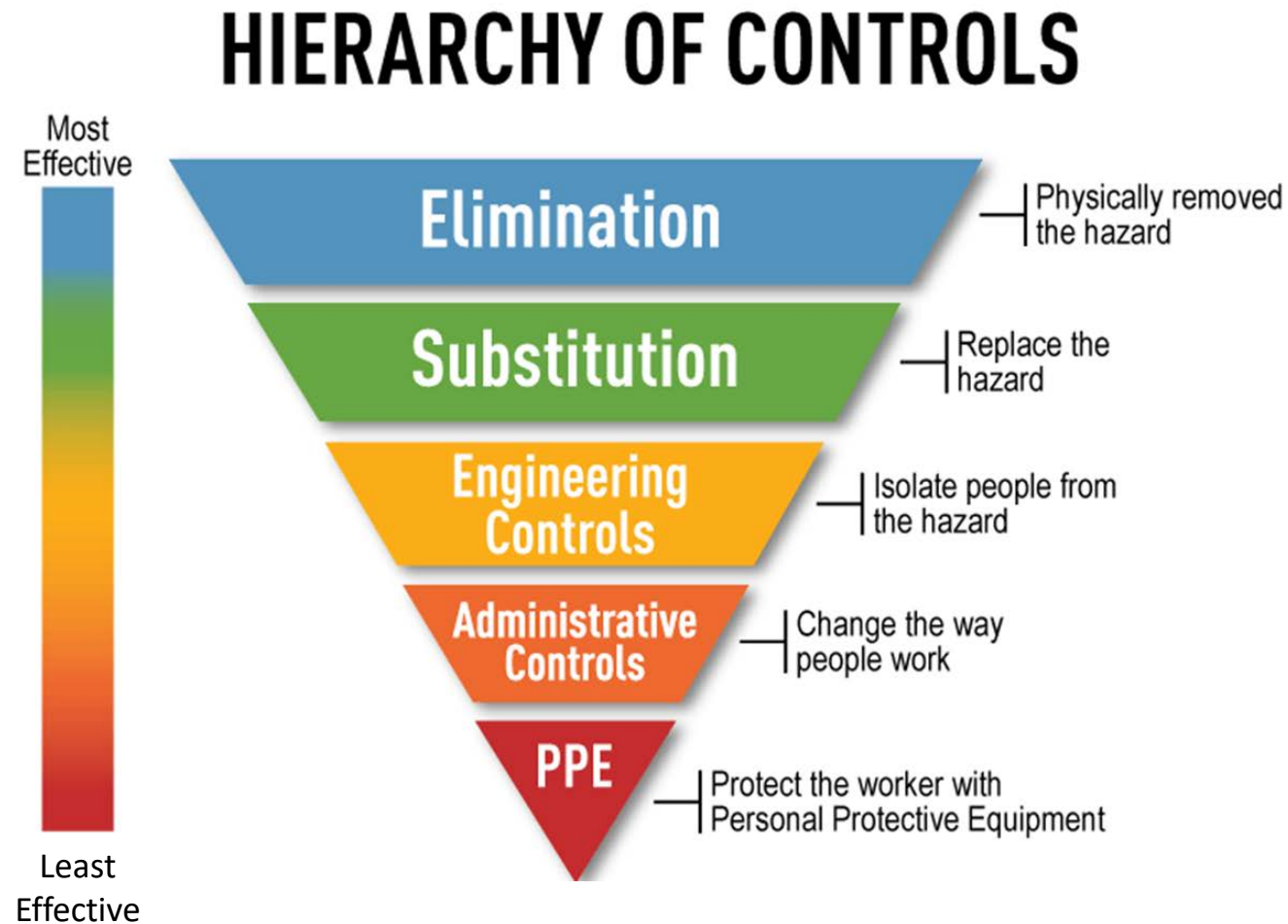
Agenda

- Preparing the Workplace
- Maintaining the Workplace
- Health Screening
- What To Do If You Have a Case
- Response Plan
- Resources Available
- Questions and Wrap-up

Agenda

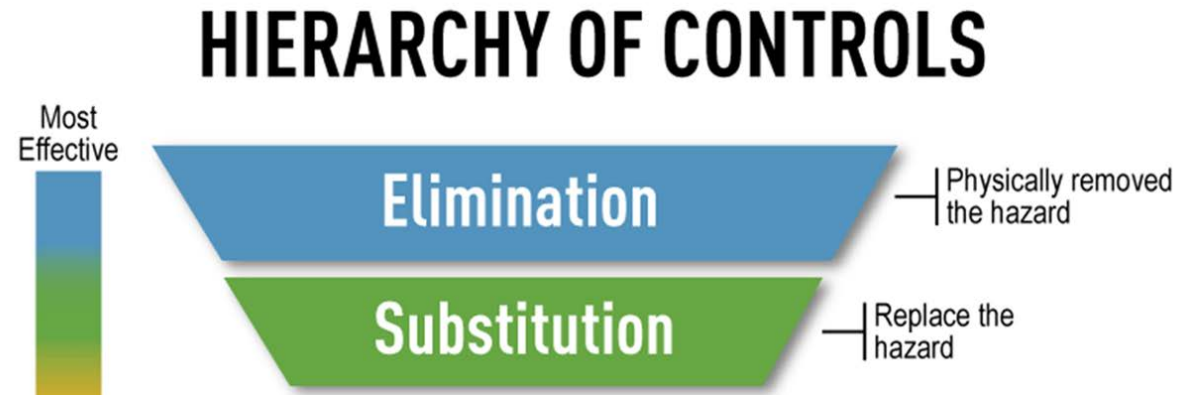
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Select Controls



Hierarchy of Controls Elimination/Substitution

- Elimination
 - Temporary closure
- Substitution
 - Work remotely
 - Substituting a different work environment



Hierarchy of Controls Workspace



- Workspace Modification
 - Install high-efficiency air filters
 - Increase ventilation rates
 - Increase distance between workspaces
 - Install physical barriers
 - Arrange to allow separation
 - Utilize production transfer aids (inclined shelves, push boards)
 - Conveyors have operator boundaries marked
 - Operators stay within marked areas
 - One-way aisles
 - Remove doors to avoid touching
 - Workspace designed to avoid face-to-face operations
 - Install drive-thru window
 - Install walk up window



Hierarchy of Controls

Social Distancing



- Reduce # entering, or in a facility
 - Security stationed near entry doors
 - Waiting lines during inclement weather
- Remove community amenities
 - Coffee station; donuts; snack area; refrigerator
- Conference Rooms
 - Limit and/or space chairs appropriately
 - Place signage on tables – SIT/DO NOT SIT
- Deliveries
 - Observe social distancing during deliveries
 - Quarantine inbound goods for a period of time until they're safe to use

Hierarchy of Controls Practices



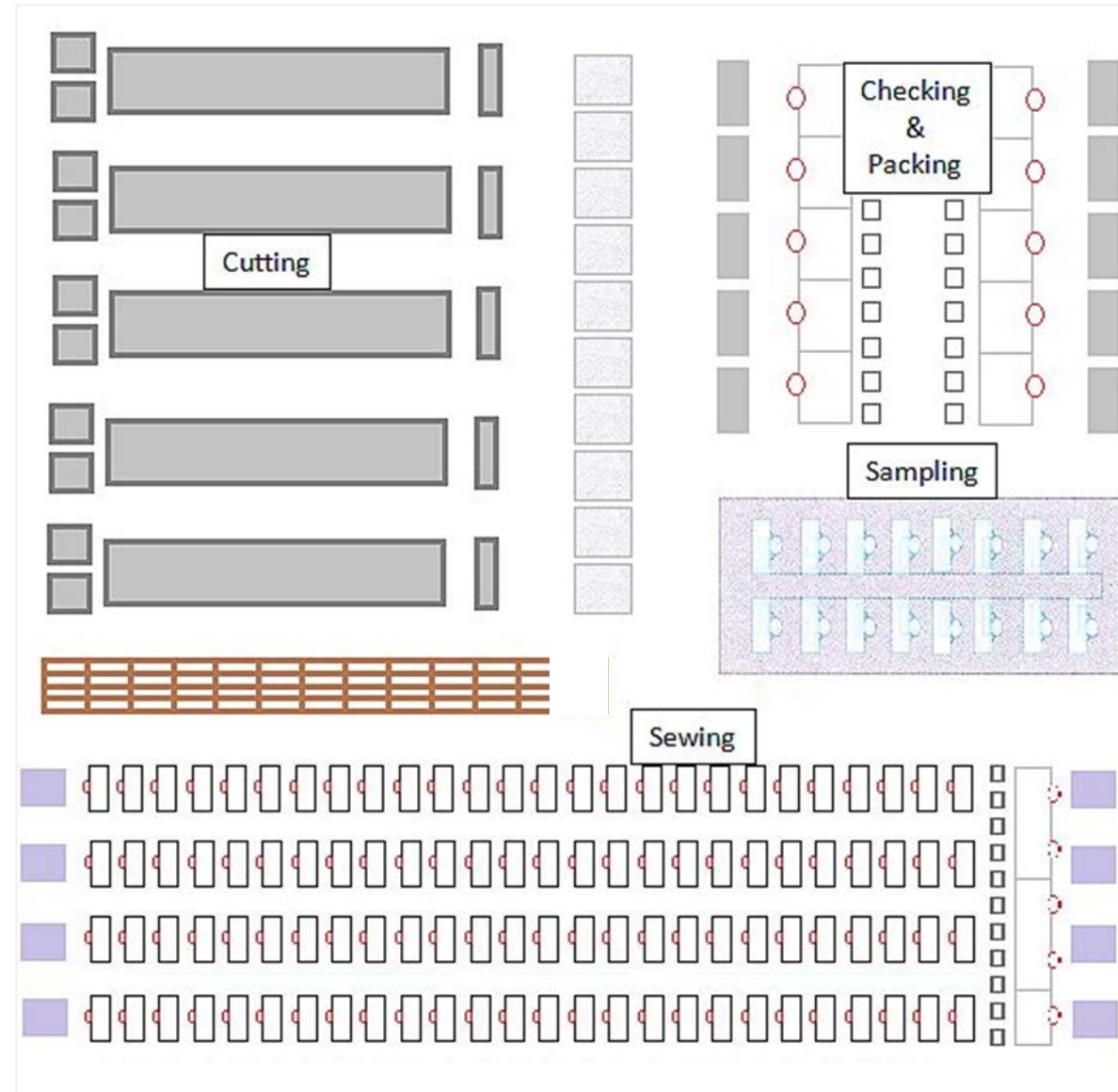
- Lunch/Breaks
 - Alternate days or weeks between room/vehicle
 - Allow 5-10 extra min for travel to vehicle
 - Schedule food trucks
 - Post maximum capacity
 - Groups of people not congregating together
 - Separate by 10 minutes for cleaning
 - Move outside. Use pavilions
 - Turn off vending machines
 - Add additional trailers onsite
 - Caution tape seats and tables
- Shifts
 - Start times in waves
 - Identify and post designated entry and exits
 - Alternate or add shifts
 - Assign same workers to same shifts with same coworkers
 - Avoid job rotation
 - Remain in vehicle until scheduled start time.
 - Do not touch the time clock with an exposed finger(s) or hand, or disinfect after each
 - Keep as many doors open to avoid touching
 - Designate parking spaces

Hierarchy of Controls Practices

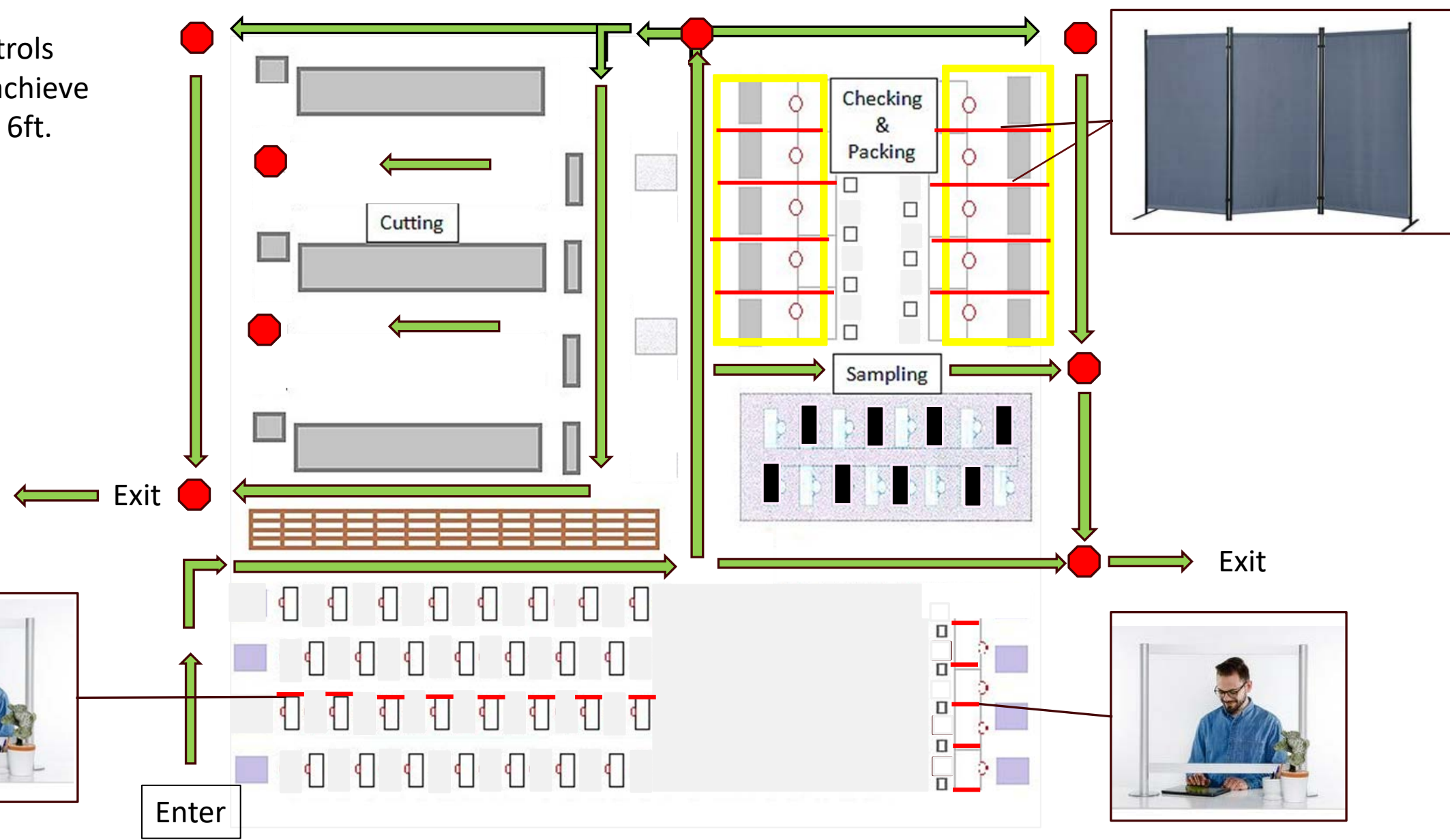


- Promote frequent and thorough hand washing,
 - Times (upon entering, before and after eating)
 - Provide paper towels or air dryer to dry hands
 - No Soap? Provide alcohol-based hand rubs containing at least 60% alcohol
 - Post handwashing signs in restrooms, lunchrooms, near sinks
- Encourage
 - Sick to stay home
 - No touching face
 - No shaking hands
- Customers
 - Keep informed, request minimal contact
 - Consider drive-thru services
 - Phone based communication
 - Waiting Areas
- Bathrooms
 - Schedule and Post maximum capacity

https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc&CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fcommunication%2Ffactsheets.html&Page=2



Utilizing Engineering and Administrative Controls Simultaneously to achieve Social Distancing of 6ft.



Hierarchy of Controls

PPE - 29 CFR 1910 Subpart I



- Employers are obligated to provide, at their expense, workers with approved PPE needed to keep them safe while performing their job
- Respiratory Protection
- Gloves
- Goggles/Face Shields/Glasses

Hierarchy of Controls

PPE - Respirators 29 CFR 1910.134



- NIOSH-approved, N95 filtering facepiece respirators or better
 - Medical exams
 - Fit-testing
 - Training
- If your facility has acquired N95 respirators
 - Must follow OSHA regulations
- Alternative NIOSH approved filtering facepieces with greater protection:
 - N99; N100; R95; R99; R100; P95; P99, AND P100; ½ mask with appropriate filters; power air supplied (PAPR), and Supplied Air



Cover your face..



Protect the worker with
Personal Protective Equipment

- Particulate Respirator (N95)
 - NIOSH approved
 - Filters particulates, germs, airborne hazards from the air when breathing
 - Tighter fit
- Surgical Mask
 - Not NIOSH approved
 - Not designed to protect lungs from airborne hazards
 - Prevent bodily fluids from entering (or leaving) the body





Protect the worker with
Personal Protective Equipment

Homemade Face Coverings

- Slows the spread of the virus
- Cloth face (home made) coverings should:
- Removal of mask
 - Do not touch eyes, nose, and mouth
 - Wash hands immediately



<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

PPE when Cleaning

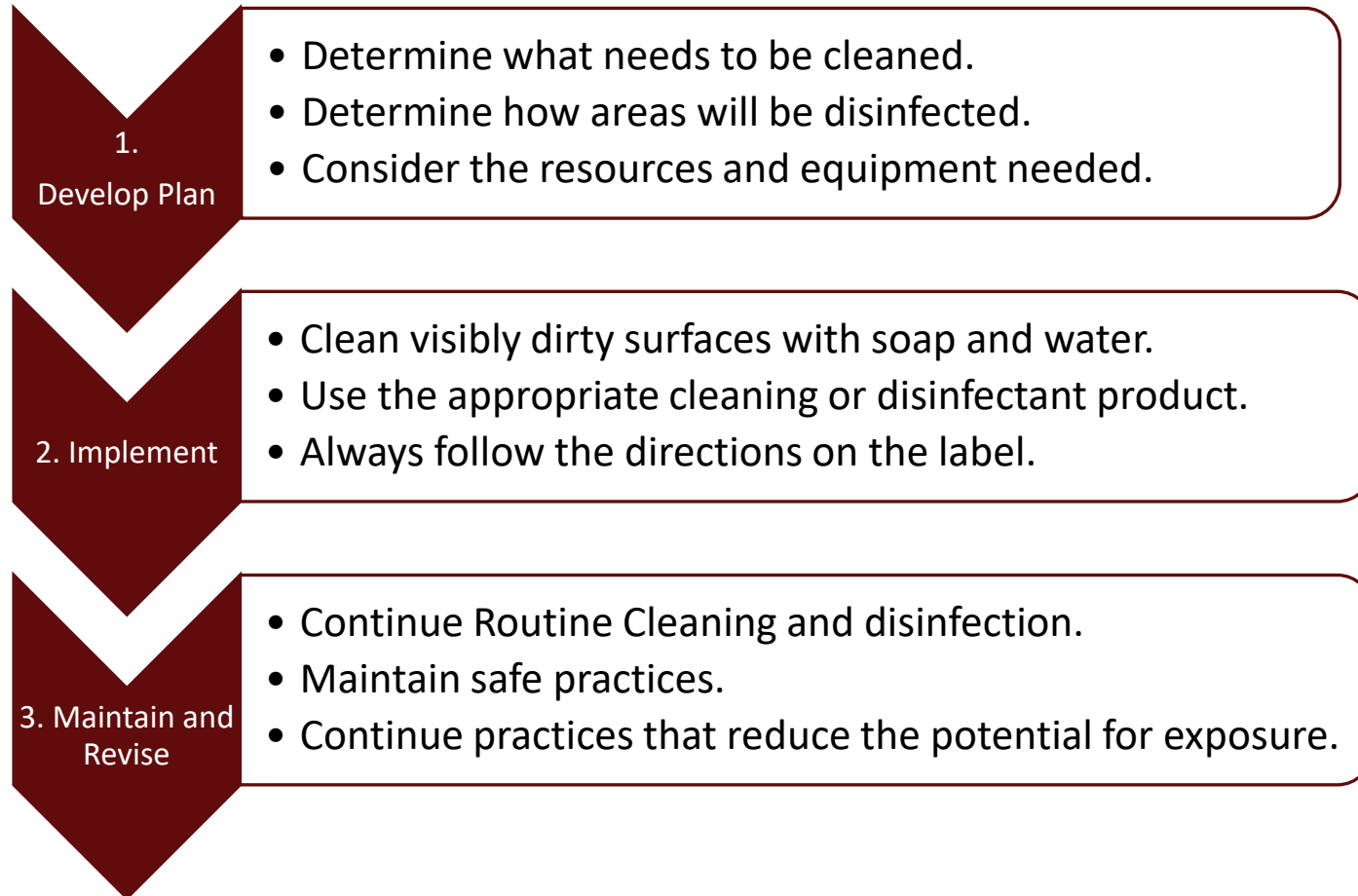


Protect the worker with
Personal Protective Equipment

- Gloves and Gowns
 - Compatible with the disinfectant products being used
 - Handling trash
 - Report and replace
 - Nonsterile disposable examination gloves or greater natural nitrile or Latex
 - Removal
 - Wash hands
- If no gowns:
 - Coveralls, aprons or work uniforms can be worn during cleaning and disinfecting
- Additional PPE based on cleaning/disinfectant products
 - Face coverings
 - Respirators
- 30-day supply



Cleaning and Disinfecting Guidance from CDC

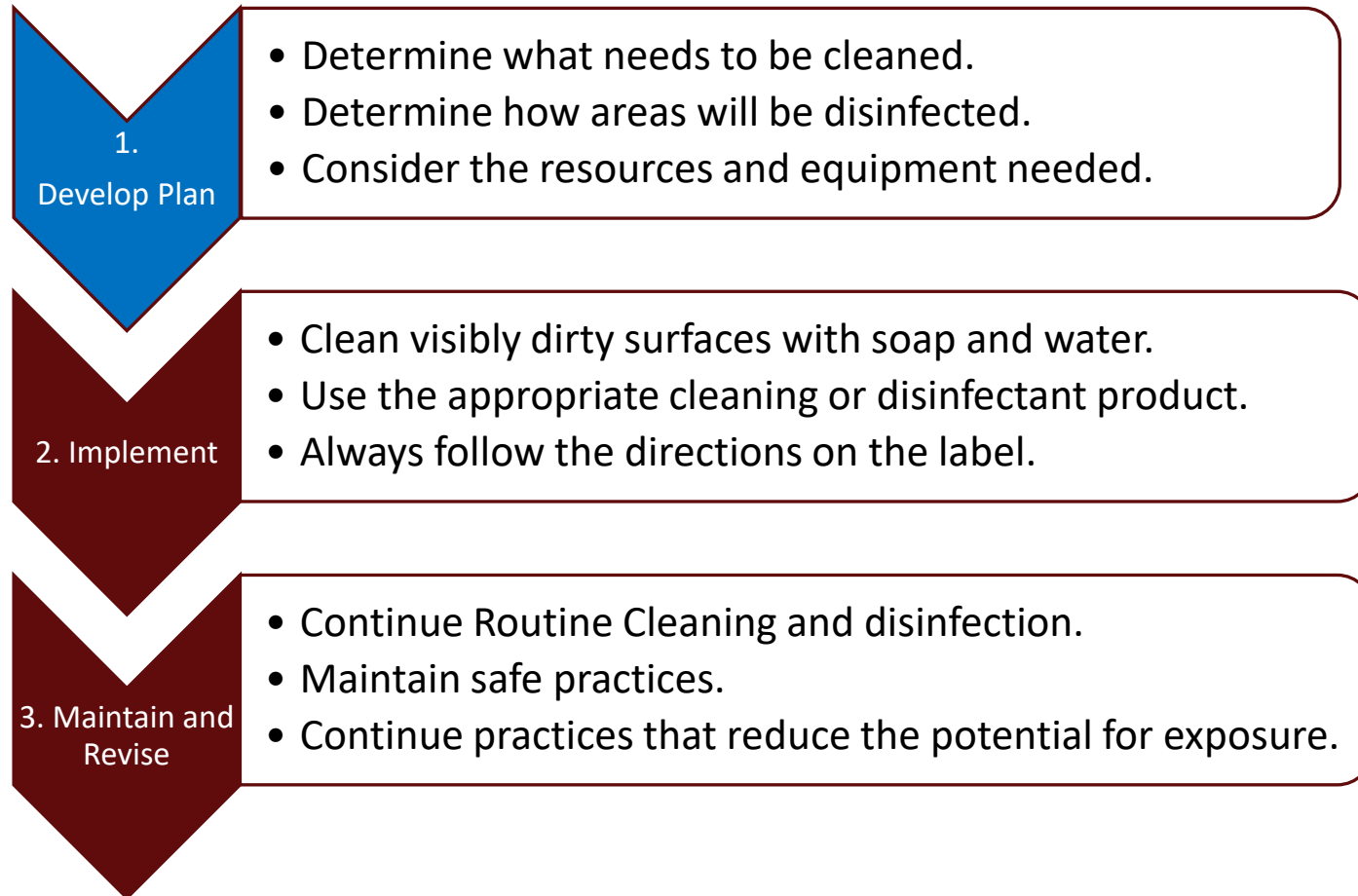


Cleaning vs. Disinfecting

- Routine Cleaning
 - Soap and water to diminish germs
 - Clean visibly dirty Surfaces prior to disinfection
- Disinfecting
 - Disinfection to kill germs
- Clean and Disinfect
 - Clears dirt so disinfectant will work
- Disposal
 - Dispose of all PPE and cleaning material in proper manner



Cleaning and Disinfecting Guidance from CDC



1. Develop a Cleaning and Disinfecting Plan

- Determine what needs to be cleaned
 - Shutdown ≥ 7 days – CDC: only routine cleaning
 - Shutdown ≤ 7 days
- Triggers for future deep cleans:
 - When an active employee is identified as being COVID-19
 - Presumed Cases
 - Can opt out

WebMD

HOW LONG DO CORONAVIRUSES* LIVE ON SURFACES?

SURFACE	EXAMPLES	DAYS OR HOURS
Metal	Doorknobs, Jewelry, Silverware	5 Days
Glass	Drinking glasses, Mirrors, Windows	UP TO 5 Days
Ceramics	Dishes, Pottery, Mugs	5 Days
Paper	Newspaper, Magazines	UP TO 5 Days
Wood	Furniture, Decking	4 Days
Plastics	Milk bottles, Bus seats, Elevator buttons	2-3 Days
Stainless Steel	Refrigerators, Pots/pans, Sinks, Water bottles	2-3 Days
Cardboard	Shipping boxes	1 Day
Aluminum	Soda cans, Tinfoil, Water bottles	2-8 Hours
Copper	Pennies, Teakettles, Cookware	4 Hours
Food/Water	Doesn't seem to spread through food, and has not been found in water.	

Determine How Areas Will Be Disinfected

- Hard (non-porous)
 - If dirty: clean and disinfect
- Soft (Porous) – Rugs/couches
 - Remove visible contamination
 - Clean with appropriate cleaner
- Electronics
 - Follow manufacturers instruction
 - Wipeable covers
 - Alcohol-based wipes or sprays
- Linens, Clothing, and Other Items that can go in laundry
 - Do not shake
 - Remove dirt and clean
 - Launder (warmest setting)
 - Dry
 - Clean and disinfect hampers
- Vacuum
 - HEPA filter, if available
 - Wait until the room empty to vacuum HVAC system

Determine How Areas Will Be Disinfected

- Shared spaces
 - Workstations, keyboards, telephones, handrails, doorknobs, vehicles, breakrooms, tables, chairs, etc.
- Community equipment
 - Forklifts and pallet jacks, etc.
- Shared maintenance equipment
 - Wrenches, drills, tools
- Personal equipment
 - Gloves, helmets and eye-protection gear
- Other Frequently Touched
 - All touch points, light switches, barcode scanners, lunchroom tables, backs of chairs, shared vehicles, toilets
- IDEA!! Place adhesive dots on “hot zones”
 - ID where and what needs to be cleaned.

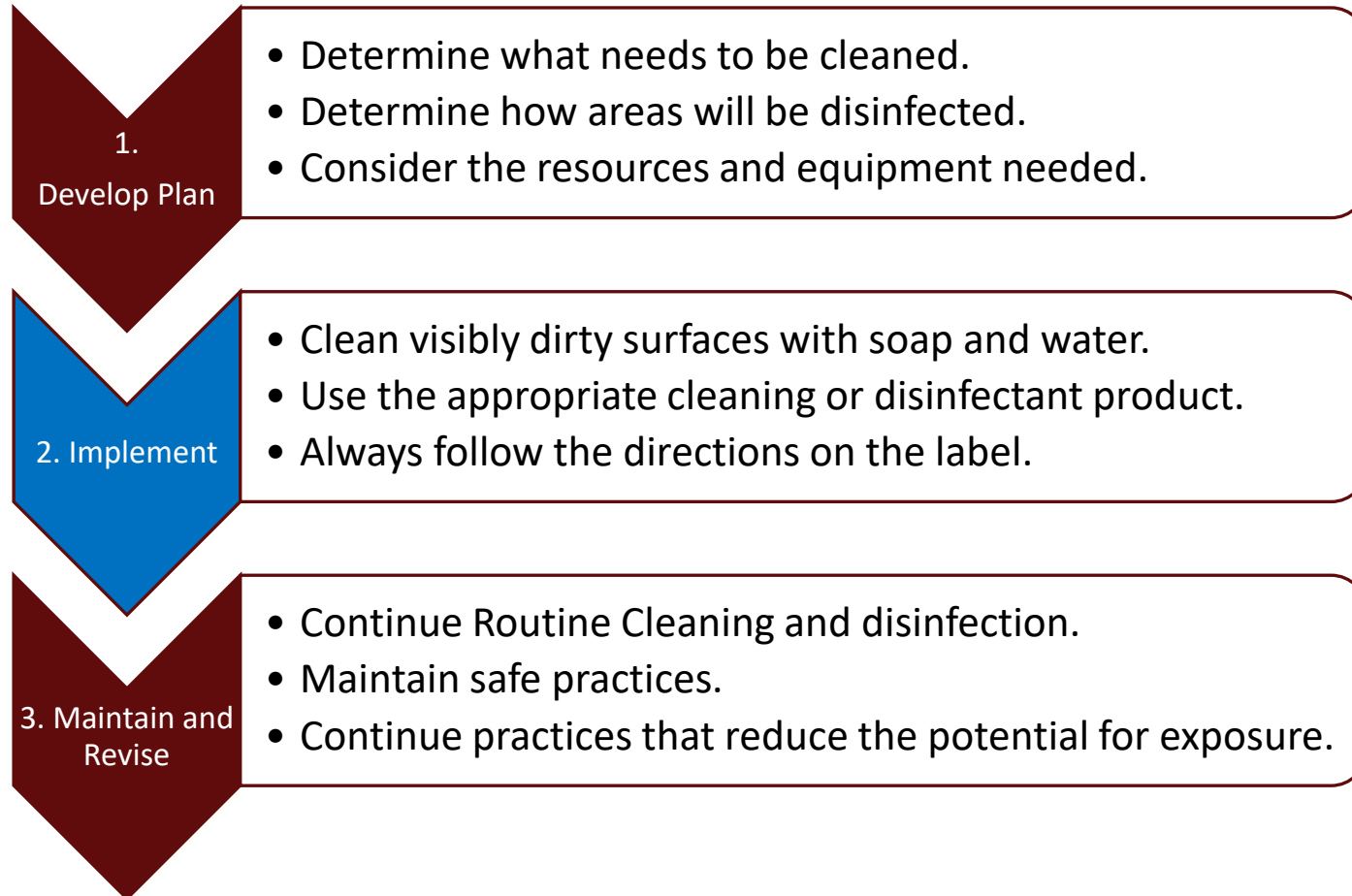


Consider the Resources & Equipment Needed

- Hire Third Party
 - Deep clean
 - More comprehensive cleaning
 - Using advanced technologies, or more aggressive cleaning solutions
- Do it yourself
 - Safety of custodial staff and other cleaners
 - PPE for cleaning and disinfecting
 - Ensure that the products are used effectively
 - Staff should be instructed on how to apply the disinfectants according to the label
 - Only cleaning staff should be present



Cleaning and Disinfecting Guidance from CDC







2. Implement

- Clean visibly dirty surfaces with soap and water
- Use appropriate cleaning and disinfecting products
- Always follow the directions on the label



Use Appropriate Cleaning or Disinfectant Products for the Workplace Environment

- EPA list of effective disinfectants:
 - <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- Follow manufacturers instructions
 - Concentration
 - Application method
 - Contact time
- CDC
 - “For disinfection, diluting household bleach solution, alcohol solutions with at least 70% alcohol, and most common EPA-registered household disinfectants should be effective.”
 - Consider the Hazard Communication standard 29 CFR 1910.1200 when adding hazardous chemicals to inventory

EPA Registration Number	Active Ingredient(s)	Product Name	Follow the disinfection directions and preparation for the following virus	Contact Time (in minutes)
 74436-2	Hydrogen Peroxide	EasyDECON Part 2	Hepatitis A virus; Rhinovirus; Feline calicivirus;	10
 3862-179	Phenolic	Opti-Phene	Human adenovirus	10
 70627-63	Quaternary ammonium	512 Sanitizer	Human coronavirus	10
 1677-204	Octanoic acid	65 Disinfecting Heavy Duty Acid Bathroom Cleaner	Human coronavirus	2

If you can't find any, the CDC says...







- Diluted household bleach solutions can be used if appropriate for the surface
- Contact time
 - ≥ 1 minute and
 - allow proper ventilation during and after application
- Expiration date
- Prepare a bleach solution by mixing:
 - 1/3 cup bleach per gallon of water
 - 4 teaspoons bleach per quart of water
- Alcohol solutions with at least 70% alcohol
- Hazard communication standard 29 CFR 1910.1200

Always Follow Directions Do Not Mix Cleaning Products!

- Bleach with Ammonia
 - Toxic gases (chloramines)
 - Coughing
 - Shortness of breath
 - Chest pain
 - Wheezing
 - Nausea
 - Watery eyes
 - Irritation to the throat, nose, and eyes
 - Pneumonia and fluid in the lungs
- Bleach and Acids
 - Hydrochloric or hypochlorous acids
 - Irritates mucous membranes
 - Coughing
 - Breathing problems
 - Burning watery eyes
 - Vomiting, pneumonia and fluid in lungs

DO NOT MIX THESE CLEANING PRODUCTS

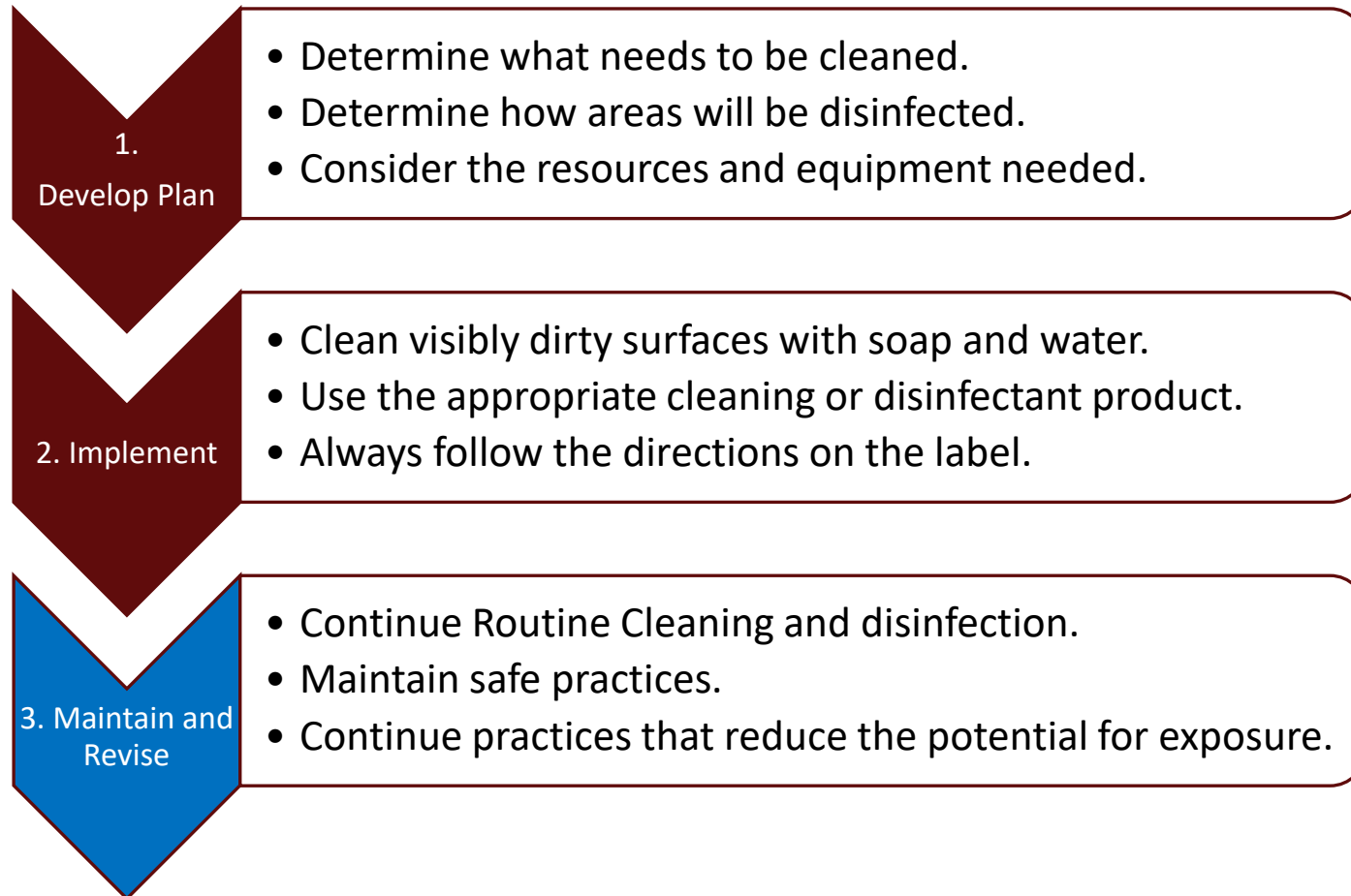
<p>BLEACH + VINEGAR</p> <p>Bleach and vinegar mixture produces chlorine gas, which can cause coughing, breathing problems, burning and watery eyes.</p>	
<p>BLEACH + AMMONIA</p> <p>Bleach and ammonia produce a toxic gas called chloramine. It causes shortness of breath and chest pain.</p>	
<p>BLEACH + RUBBING ALCOHOL</p> <p>Bleach and rubbing alcohol makes chloroform, which is highly toxic.</p>	
<p>HYDROGEN PEROXIDE + VINEGAR</p> <p>This combination makes peracetic/peroxyacetic acid, which can be highly corrosive</p>	

Cleaning Supplies - Personnel

- Soap and water
- Hand sanitizer - 60%
- Post signs
- Sanitizing Station
- Remember!



Cleaning and Disinfecting Guidance from CDC



3. Maintain and Revise

- Continue Routine Cleaning and Disinfection
- Maintain safe practices
- Continue Practices that Reduce Potential for Exposure
- Keep records
 - Checklist
 - Cleaning dates, times, locations, names of cleaners



Employee Training

- PPE
 - Properly put on/take off
 - Use/wear
 - Maintain protective clothing and equipment
 - Allow masks worn over nose and mouth to prevent spread.
- Proper etiquette:
 - Sneezing and Coughing
- Cleaning
 - Chemicals
 - PPE
- New/Updated Pandemic Response Plan
- Keep Records



Visitors and Contractors - Guidance

- Visitors and Contractors
 - Screening questionnaire
 - If permitted:
 - Require to wear cloth face coverings
 - Social Distance
 - Hygiene
 - Direct Route
- Contractors
 - Provide more extensive safety training
 - Informed of hazards
 - Annual training/refreshers
 - Provide copy of plan or contact EHS rep
 - If a refusal to wear face covering, you can deny entry

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We Have to Incorporate a lot of Changes

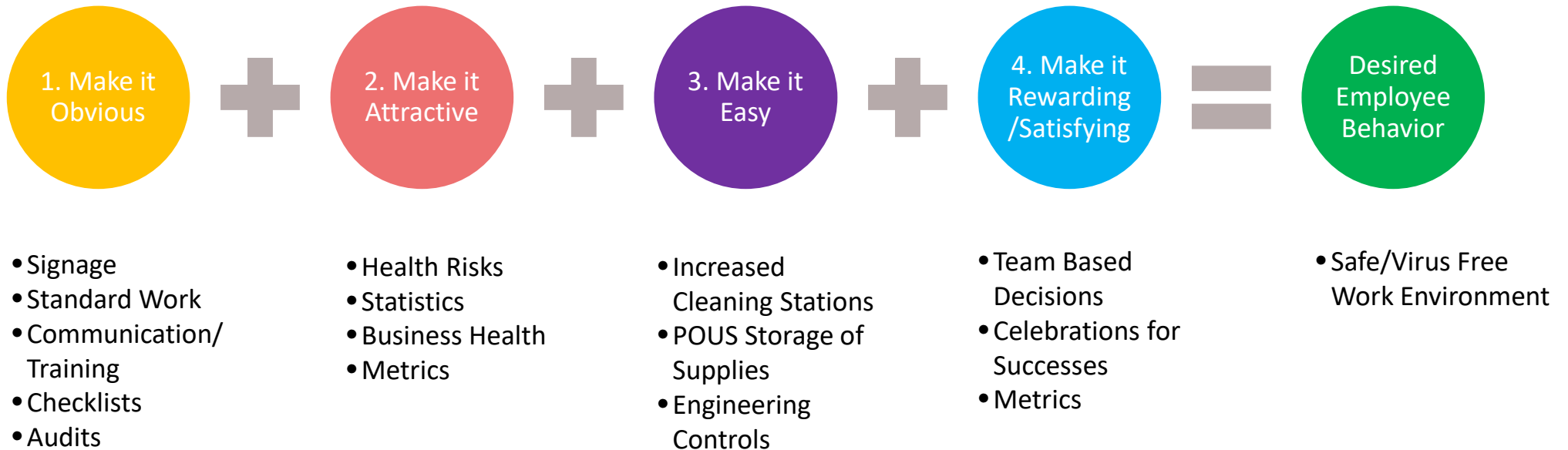
- Disinfecting:

Area	Frequency
Work cell Common Surfaces	Minimum at the end of each shift
Conveyor Belts	Minimum at the end of each shift
Moveable Trays/Containers	Based on use.
Doors/Faucets/Sinks	At least 4x/day
Forklifts	After each use
Floors	Daily

- Behaviorally:

- PPE
- Social Distancing
- Hand Washing
- Proper Etiquette
 - Congregation
 - Sneezing
 - Coughing

Four Laws of Behavior Change



Signage

- Make the cues of good habits obvious and visible when designing your environment.

**If you have these symptoms,
please see the front desk immediately.**

Patients with COVID-19 may have these symptoms:



We may ask you to wear a mask or use tissues to cover your cough,
and offer you a separate space to wait.

Thank you for helping us protect other patients and staff.








For more information: cdc.gov/COVID19



Standard Work for PPE

- Create PPE standard work for training, consistency and auditing.
- Make sure it is visible, simple and easy to understand.

Standard Work - Manufacturing					
Company Logo		Core Process - Face Mask Donning/Removal	Date Revised:		
			Date Created: 4/24/2020		
			Leadership Sponsor: Carol Miller		
			Process Owner: Tom Enderby		
#	Step	Key Points & Background	Visuals & Job Aids		
1	Obtain clean mask and place on your face.	a. Hold the mask via the ear loops. b. Make sure it covers both the mouth and the nose. c. Place loops over your ears.			
2	Seal Mask to your face.	a. Pinch the metal strip or stiff edge of the mask so it takes the shape of your nose bridge.			
3	Remove mask after use.	a. Remove the mask by holding the ear loops.			
4	Dispose mask after use.	a. Dispose soiled mask in an appropriate trash receptacle.			
5	Wash your hands.	a. Wash your hands thoroughly with soap and water after disposing the mask.			

Standard Work for Disinfecting

- Create disinfecting standard work for training, consistency and auditing.
- Make sure it is visible, simple and easy to understand.

#	AREA/PLACE	DISINFECTION CONTENT	DISINFECTANT	DISINFECTION METHOD	DISINFECTION METHOD FREQUENCY
1	Work cell common surfaces	Including control buttons, tools, and other common surfaces	Hospital grade disinfectant or fresh 10% chlorine bleach solution (sodium hypochlorite solution), as appropriate	Spray with hand held sprayer or wipe	Minimum at the end of each shift
2	Offices, desk, and conference rooms	Table and chair surface		Spray with hand held sprayer or wipe	Minimum at the end of each shift
3	Conveyor belts	Wipe areas of common employee interphase		Spray with sprayer	At least once respectively in the morning and afternoon

Leader Standard Work

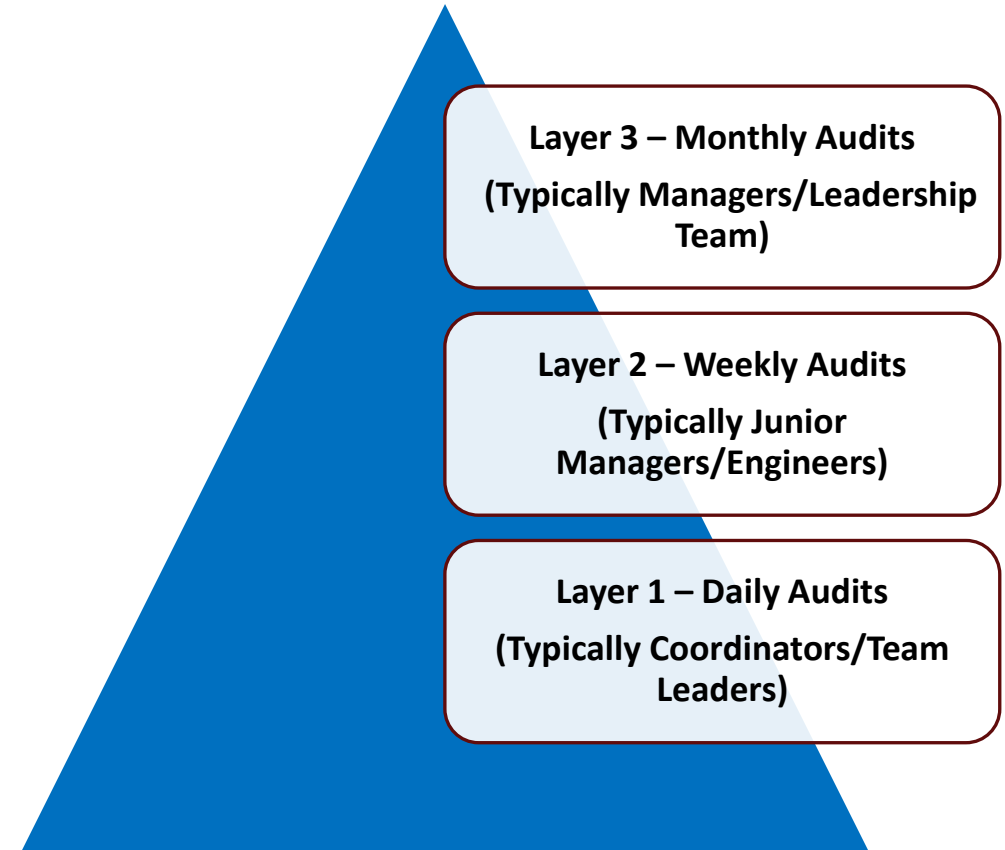
- Leader Standard Work (LSW) – Shift Start
 - Layer COVID related activities into existing routines.
 - The beginning of the shift is going to be even more critical.
 - COVID related call-ins
 - Employee monitoring
 - Create action plans for nonconformities to previous day's audits.

LEADER STANDARD WORK EXAMPLE

Item	Roles & Responsibility		
	Team Leaders (For Their Area)	Supervisor (For Their Shift)	Manager (All Shifts)
Check call-ins <i>Monitor/check employees</i> <i>Document COVID infections</i> <i>Respond to COVID infections</i> Adjust labor plan	1/day (Lead)	1/day (Support)	1/day (Support)
Lead team start-up meeting Review metrics Create/monitor actions <i>Communicate any COVID infections</i> <i>Communicate audit findings</i> <i>* Celebrate successes</i> <i>* Correct nonconformances</i> <i>Notification of visitors/contractors</i>	1/day (Lead)	1/day (Attend)	
Floor check production start-up	1/day	1/day	

Layered Process Audits

- Layered Process Auditing (LPA) is:
 - A **formalized system** focusing time and energy toward ensuring **high risk processes** and error proofing devices **do not exhibit a lot of variation** and are **working properly**.
 - An ongoing chain of simple verification checks, which through observation, evaluation and **conversations at the workplace**, assure that key work steps are being performed properly.



Consequences of Nonconformance

- Health risks:
 - Death rates
 - Hospitalizations
 - Symptoms
 - Spread to friends/family/loved ones
- Absenteeism:
 - Business continuity
 - Possibility of lost wages



There also could be legal implications down the road!

This plant, located in Logansport, Ind., has seen 890 of its 2,200 employees test positive in just under a week -- which is more than 40 percent of its workforce

Visual Controls and POUS Storage

- Make visuals of required PPE in each area.
- Store PPE as close to POUS (Point of Use) as possible.
- Create easy ways to know how much PPE and disinfecting materials you have on hand so you never run out.



Make it Team-Based

- Doing a Failure Mode Effects Analysis (FMEA) is a great way to involve people in the preparation and improvement process. It's also a good way to test their understanding of the precautions that need to be taken to reduce the risk of infection within your facility.

Process Function/Step	Potential Failure Mode	Potential Effect(s) of Failure	S e v	Potential Causes(s)/ Mechanism(s) of Failure	O c c u r	Current Process Controls -Prevention -Detection	D e t e c t	R. P. N.	Recommended Action(s)	Owner & Target Completion Date	Action Results				
											Actions Taken	S e v	O c c	D e t	R. P. N.
Obtain part and place on bench	Part contamination from previous operation	Infection	10	Not following COVID protocols on previous operation	6	Training	10	600	Put in layered auditing system	TE 6/1/2020	Leader standard work created for department.	10	3	10	300
Assemble component	Part contamination from Shipping/Receiving	Infection	10	Not having COVID protocols in Shipping/Receiving	9	None	10	900	Put in COVID protocols in Shipping/Receiving	TE 5/21/2020	COVID protocols in place for container handling.	10	2	10	200
	Contamination from adjacent operator	Infection	10	Operator is too close (within six feet)	10	Training	5	500	Engineering controls	TE 5/21/2020	Plexiglass sneeze guards put in place.	10	1	5	50

Recognize Correct Behaviors

- Metrics – Positive Reinforcement
 - Track and trend audit scores (leading indicator)
 - Track and trend infections (lagging indicator)
- Celebrate Success
 - Acknowledge people going “above and beyond” necessary efforts
 - Celebrate 100% compliance on audits with small celebrations like “pizza for lunch”



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Health Screening

- Self Screening
 - Do you have a temperature of 100.4 Fahrenheit or greater?
 - Cough?
 - Shortness of breath?
 - Difficulty breathing?
 - Unusual fatigue?
- Yes?
- Observation
 - Symptoms
 - Separate and isolate
 - Inform employees of possible exposure
 - Confidentiality



Health Screening

- Monitoring of Symptoms by Employer
- Monitoring Station
 - Facility entrance
 - Parking lot entrance
- Consider
 - Health Screening Team
 - Alternative entrances
 - No-touch thermometers
 - Fever?



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If You Have a Case...Make sure you have a plan!



- Report to Manager and Pandemic Coordinator
- Keep names confidential
- Immediately
 - Separate and isolate - to exterior room (building or tent structure) and provide a mask and gloves
 - Complete a Suspected COVID-19 Case Form
 - Example: NYMEP COVID-19 Playbook
- Promptly
 - Notify workers of any known exposure to COVID-19 at the worksite considering privacy
- Clean and Disinfect

Cleaning after Persons Suspected/Confirmed to Have COVID-19 have been in the Facility

- CDC:
 - Close off areas visited by the ill persons
 - Increase ventilation
 - Wait 24 hours, or as long as practical
- *Continue to follow guidelines and directives issued by the New York Department of Health, the CDC and the Occupational Health and Safety Administration, as applicable.*
- Cleaning staff should clean and disinfect all areas such as
 - offices
 - bathrooms
 - common areas
 - shared electronic equipment (like tablets, touch screens
 - keyboards
 - remote controls
 - and ATM machines used by the ill persons
 - focusing especially on frequently touched surfaces

Discontinue Self Isolation/Back to Work

	If you have not had a test to determine if you are still contagious,	If you have had a test to determine if you are still contagious,
People <u>with COVID-19</u> who have stayed home (home isolated)	<p>You have had no fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers)</p> <p>AND</p> <p>other symptoms have improved (for example, when your cough or shortness of breath have improved)</p> <p>AND</p> <p>at least 10 days have passed since your symptoms first appeared</p>	<p>You no longer have a fever (without the use of medicine that reduces fevers)</p> <p>AND</p> <p>other symptoms have improved (for example, when your cough or shortness of breath have improved)</p> <p>AND</p> <p>you received two negative tests in a row, at least 24 hours apart. Your doctor will follow CDC guidelines.</p>
People who <u>DID NOT</u> have COVID-19 symptoms, but <u>tested positive</u> and have stayed home (home isolated)	<p>At least 10 days have passed since the date of your first positive test</p> <p>AND</p> <p>you continue to have no symptoms (no cough or shortness of breath) since the test</p>	<p>You received two negative tests in a row, at least 24 hours apart. Your doctor will follow CDC guidelines.</p>

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What Should be in a Response Plan

- Plant Operating Protocols
 - Pandemic Response Team
 - Preventive Material inventory
 - PPE
 - Disinfection Measures
 - Deep Cleaning and Disinfection Protocol
 - Isolation Protocol
 - Auditing
 - Social Distancing Protocol
 - Onsite Health Screening
 - Suspected Infections
 - Daily Self-Screening Protocol
 - Self Quarantine and Return to Work Protocol
- Plant Operating Protocols
 - Visitors & Contractors Self-Screening
 - Return to Work Plans
 - First Day Training/Operations
 - Health and Wellness
 - Facility Signage
 - Violations
- Emergency communication plan
 - Provide a forum for answering workers' concerns and internet-based communications

Communicate the Plan

- Company's COVID-19 Response Plan
 - Signs and Symptoms Daily self-screening for symptoms
 - Training for Health Screeners and Isolation Coordinators
 - Isolation Protocol for symptomatic employees
 - Social distancing measures
 - Personal Hygiene
 - Disinfection measures
- Make the Plan accessible
- Train initially and as updated
- Document training and keep on file
 - Name and signature of employee and trainer (legible), date, topic of training, name of trainer

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Resources

- CDC – www.cdc.gov
 - Frequently Asked Questions: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html#Cleaning-and-Disinfection>
 - Interim Guidance for Businesses and Employers Responding to Corona Virus Disease 2019 (COVID-19, May 2020 <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>)
 - General Business Frequently Asked Questions: <https://www.cdc.gov/coronavirus/2019-ncov/community/general-business-faq.html>
- OSHA – www.osha.gov
 - Guidance on Preparing the Workplace for COVID-19 <https://www.osha.gov/Publications/OSHA3990.pdf>
 - General Duty Clause: <https://www.osha.gov/laws-regs/oshact/section5-duties>
 - Personal Protective Equipment– 29 CFR 1910.132 <https://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910.132>
 - Recordkeeping Rule – 29 CFR Part 1904 (occupational illnesses) <https://www.osha.gov/recordkeeping2014/index.html>
 - Whistleblower Protection Program: www.whistleblower.gov

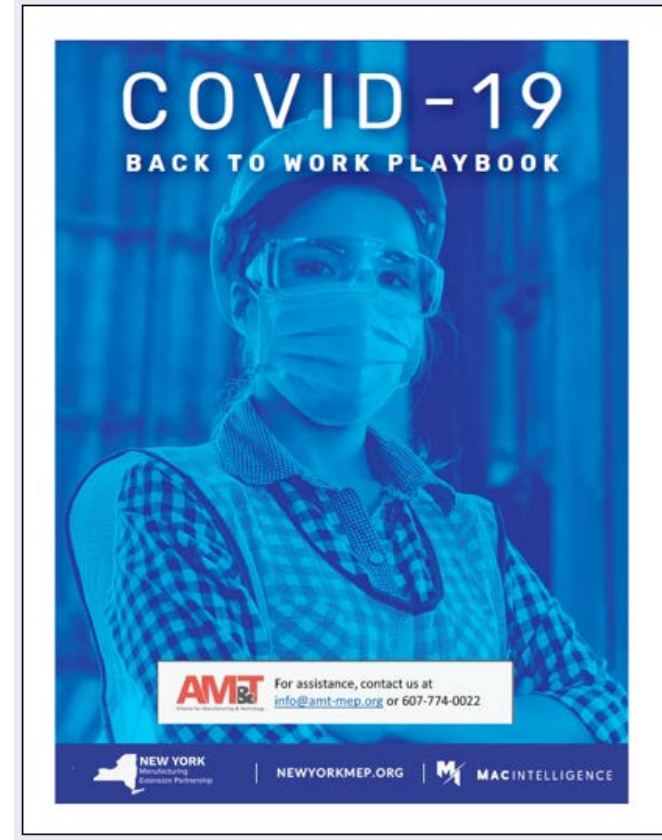
Resources

- The National Institute for Occupational Safety and Health (NIOSH) - <https://www.cdc.gov/niosh/index.htm>
- EEOC- www.eeoc.gov
 - Pandemic Preparedness in the Workplace and the Americans with Disabilities Act: https://www.eeoc.gov/facts/pandemic_flu.html
- Insurance References
 - Paid Family Leave Insurance
 - NY State is waiving the 7-day Unemployment Insurance Waiting Period
 - Individual or Small Group Health Insurance Policies

New York MEP Playbook

Get a copy of our comprehensive “Back to Work” playbook at:

https://www.amt-mep.org/wp-content/uploads/2020/05/NYMEP_COVID19_playbook-final-with-AMT-info-v2.pdf



Agenda

- Preparing the Workplace
- Maintaining the Workplace
- Health Screening
- What To Do If You Have a Case
- Response Plan
- Resources Available
- **Questions and Wrap-up**



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